



Minnesota Workers' Compensation  
Insurers Association, Inc.  
7701 France Avenue South ▪ Suite 450  
Minneapolis, MN 55435-3200

## Special Attention: Unit Statistical Personnel

November 30, 2004

### ALL ASSOCIATION MEMBERS

Circular Letter 04-1437

#### **RE: Paper Submission of Unit Statistical Reports — Increased Fee Announcement**

Over the past several years MWCIA, in collaboration with other data collection organizations, has continued to focus its efforts on developing and/or enhancing software tools that support member carriers transferring unit statistical data electronically to MWCIA as opposed to submitting data manually. With the introduction of CDX, member carriers have an additional cost-effective and efficient option for submitting unit statistical data to MWCIA electronically.

MWCIA will continue to support the manual entry of unit statistical reports for those members who make a business decision to report data in this manner. Since the majority of Minnesota's carriers are now reporting unit statistical data electronically, it is appropriate at this time, for MWCIA to increase the fee for manual data entry of the reports to a level that is more in line with the services provided.

At the October 21, 2004 Board of Directors' meeting, MWCIA's Board approved increasing the handling fee for member carriers submitting unit statistical reports in hardcopy format from \$8.00 per report to \$25.00 per report. Increases will apply to unit statistical data reported manually and submitted to MWCIA on or after January 1, 2005.

Any questions or comments regarding this matter should be directed to Kathleen Peterson, Director of Operations at 952.897.6420 or by email at [kathleen.peterson@mwcia.org](mailto:kathleen.peterson@mwcia.org).