



Minnesota Workers' Compensation  
Insurers Association, Inc.  
7701 France Avenue South ▪ Suite 450  
Minneapolis, MN 55435-3200

## Special Attention: Policy Entry Personnel

June 15, 2006

### **ALL ASSOCIATION MEMBERS**

Circular Letter 06-1485

### **RE: WCPOLS Transaction Codes 08, 10, and 14**

Attached, please find an announcement from the Workers Compensation Insurance Organization (WCIO), dated May 22, 2006, regarding a significant change to the WCPOLS reporting instructions made by the WCIO EDI Committee concerning full replacement policies (Transactions 08, 10 and 14). Please refer to the attached announcement for additional details.

The Minnesota Workers' Compensation Insurers Association, Inc. (MWCIA) is not currently accepting these transactions electronically. However, on November 1, 2006, MWCIA will begin testing selected member carriers, for acceptance of electronically transmitted full replacement policies (Transactions 08, 10 and 14) into our system. To ensure data quality and to uphold proof of coverage standards, we will be accepting member carriers into the testing phase in a systematic approach.

If a carrier would like to begin testing full replacement policies (Transactions 08, 10 and 14) with MWCIA, or if you have any questions regarding this matter, please contact Kim LaHoud from our Electronic Policy Processing Department at 952.897.6412, or by email at [kim.lahoud@mwcia.org](mailto:kim.lahoud@mwcia.org).



## WCIO BULLETIN

### WCIO WCPOLS—IMPORTANT NOTICE

**DATE:** MAY 22, 2006

**TO:** ALL HOLDERS OF WORKERS COMPENSATION DATA SPECIFICATIONS MANUAL

**RE:** WCPOLS TRANSACTION CODES 08, 10, AND 14

The WCIO (Workers Compensation Insurance Organizations) is a voluntary association of statutorily authorized or licensed rating, advisory, or data service organizations that collect workers compensation insurance information in one or more states. The WCIO has developed standards for the electronic transmission of information between insurers and rating/advisory organizations. These specifications are available for policy information, unit statistical reporting, experience modifications, detailed claim information, and individual case reports.

The WCIO EDI Committee has made a significant change to the reporting instructions in the WCPOLS section concerning full replacement Policies (Transactions 08, 10, and 14).

Please pay particular attention to pages 3:4 and 3:5 in the Transaction Code Notes/Instructions pages in the Link Data Section of WCPOLS. Under Transaction 08, 10 and 14, there are instructions stating: **“Policy Changes Effective Date and Policy Changes Expiration Date for Transaction Code XX are only required on the record(s) that has the change.”** Please note the following sentence has been removed: **“If the individual record(s) cannot be identified, complete these two fields on all the records submitted.”**

This change comes as a result of careful evaluation and input from DCOs and data providers. Inconsistent reporting of the Policy Changes Effective Date and Policy Changes Expiration Date fields may lead to inaccurate coverage records in some jurisdictions and has the potential of creating proof of coverage issues. Please contact your individual DCO for assistance if you cannot determine which record(s) require the Policy Changes Effective and Expiration Date fields.