



Minnesota Workers' Compensation Insurers Association, Inc.

7701 France Avenue South, Suite 450, Minneapolis MN 55435 * 612/897-1737 (Voice) * 612/897-6495 (Fax)

Bruce A. Tollefson, President

MWCIA

June 8, 1998

ALL ASSOCIATION MEMBERS

Circular Letter 98-1302

RE: Distribution of 1997 MWCIA Annual Report

Attached are copies of the 1997 Minnesota Workers' Compensation Insurers Association's Annual Report and our minutes from the 1998 Annual meeting for your review. The 1997 MWCIA Annual Report covers the significant things that happened in 1997 affecting the MWCIA. One of our significant events was the retirement of John Hildebrandt who had been with the Association for 33 years, 21 of those years as President. John's dedication and leadership are evident in a number of areas throughout the report.

The 1997 Annual Report points out a number of other changes to the organization. The MWCIA has done a good job of being proactive in the past and has worked hard over the past year to strengthen this approach. Being proactive rather than reactive is a positive approach from both the people and the cost side that allows the MWCIA to do the type of planning for the future.

In producing the 1997 Annual Report, we have used the following as our main guides: to highlight key information and to be concise in our presentation of this information. As you review each of the department reports included in the annual report, we hope you will gain a good understanding of MWCIA's operations for 1997.

In 1998 and beyond, the MWCIA will continue to be a proactive, forward thinking organization dedicated to serving the Minnesota workers compensation market. We appreciate your continued support of our efforts.

Sincerely,

Bruce A. Tollefson
President



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MWCIA

February 17, 1998

ALL ASSOCIATION MEMBERS

MINUTES OF THE 1998 ANNUAL MEETING OF MEMBERS

The Annual Meeting of the Minnesota Workers' Compensation Insurers Association, Inc. (MWCIA) was called to order by President Bruce Tollefson at 11:05 a.m., Tuesday, February 10, 1998, at the Radisson South Hotel; 7800 Normandale Boulevard; Minneapolis, Minnesota.

Mr. Tollefson welcomed the representatives of members in attendance and proceeded with the taking of the roll call. Vice President Linda Hanson presented the Notice of Annual Meeting, dated January 16, 1998, as proof of proper notification of the meeting. By unanimous consent a reading of the Notice was waived. Ms. Hanson then presented an affidavit regarding the mailing of the Notice of Annual Meeting and Proxy materials to each of the members of MWCIA.

Ms. Hanson was then called upon to report as to the presence of a quorum. Ms. Hanson reported that ten (10) members had registered and forty-eight (48) members were represented by Proxy on file at MWCIA. This represented more than 25 percent of all members entitled to vote and the presence of a quorum for the transaction of business was declared.

Approval of the Minutes of the 1997 Annual Meeting

Mr. Tollefson reported that the Minutes of the 1997 Annual Meeting had been prepared and distributed on April 1, 1997. There have been no additions or corrections to the Minutes. By unanimous consent a reading of the minutes was waived. It was moved and unanimously carried that the minutes be approved as submitted.

Election of Directors

The President announced that the next item of business was the election of directors. The following four-year director terms have expired:

<u>Director</u>	<u>Representing</u>	
Ms. Vina Marquart	American Compensation Insurance Co.	Stock
Mr. Eugene Miller	Western National Mutual Insurance Co.	Non Stock
Mr. Bill Paumen	Citizens Security Mutual Insurance Co.	Non Stock

President Tollefson appointed Mr. Tim Trafecanty of Liberty Mutual Insurance Company to act as Chair for the non-stock caucus and Mr. Bruce Kaufenberg of the St. Paul Fire & Marine Insurance Company to act as Chair of the stock caucus.

Following a recess, Mr. Trafecanty reported that Mr. Bill Paumen of Citizens Security Mutual Insurance Company had been nominated to succeed the vacated position for a four-year term and that Mr. Eugene Miller of Western National Mutual Insurance Company had been nominated to succeed himself for a four-year term. Mr. Kaufenberg reported that Ms. Vina Marquart of American Compensation Insurance Company had been nominated to succeed herself for a four-year term. Since no other nominations were received, the nominated individuals were unanimously elected to terms on the Board of Directors.

The following persons will serve as elected members on the Board of Directors of MWCIA in 1998:

<u>Director</u>	<u>Representing</u>
Ms. Vina Marquart	American Compensation Insurance Company
Ms. Kelly Mazurek	Liberty Mutual Insurance Company
Mr. Thomas Hutchison	Lumbermen's Underwriting Alliance
Mr. David Kielsa	SAFECO Insurance Companies
Mr. Bruce Kaufenberg	St. Paul Fire & Marine Insurance Company
Ms. Patricia Johnson	State Fund Mutual Insurance Company
Mr. Jack Anderson	TIG Insurance Company
Mr. Bill Paumen	Citizens Security Mutual Insurance Co.
Mr. Eugene Miller	Western National Mutual Insurance Co.
Mr. Thomas McCarty	Zurich American Insurance Group
Mr. Matthew Winkel	Public Member
Vacant Position*	Public Member

(*Note: The Department of Commerce is currently in the process of selecting a public member to fill this vacant position.)

At the conclusion of this portion of the meeting, Mr. Tollefson thanked the Board of Director's Chairperson, Ms. Vina Marquart, for her service during 1997.

Report of the President

President Tollefson spoke briefly about the major activities of MWCIA during 1997.

There being no further business to come before the membership, President Tollefson declared the meeting adjourned at 11:35 a.m.

Respectfully submitted,

BRUCE A. TOLLEFSON
President