



## Minnesota Workers' Compensation Insurers Association, Inc.

7701 France Avenue South, Suite 450, Minneapolis MN 55435 \* 612/897-1737 (Voice) \* 612/897-6495 (Fax)

Bruce A. Tollefson, President

[www.mwcia.org](http://www.mwcia.org)

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### **ALL ASSOCIATION MEMBERS**

Circular Letter No. 99 – 1312

#### **RE: Minnesota Contractors Premium Adjustment Program - MCPAP**

The applications for the Year 2000 Minnesota Contractors Premium Adjustment Program were mailed out last week to all Minnesota employers who had a construction classification code with payroll exposure reported on their current policy. Attached is a copy of the application for your review. Please note that employers who have construction classifications on their policies but do not have payroll exposure assigned to those classifications will not be receiving applications this year. These employers are still eligible to apply if their audits show payroll for a construction code during calendar year 1998 and they meet the hourly eligibility requirement.

Local underwriting offices of the insurance companies will be provided with a list of all employers to which a MCPAP application has been mailed. This list contains all employers who have a contracting code with payroll exposure in our database, however, we cannot guarantee that the list is 100% accurate.

The following is our proposed schedule for implementation of the Year 2000 MCPAP applications:

<b><u>Date of Action</u></b>	<b><u>Action to be taken</u></b>
January 15, 1999	Mail applications
April 1, 1999	Enrollment period deadline
August 15, 1999	Begin calculating MCPAP credits
January 1, 2000	Commencement of the use of Year 2000 MCPAP credits on new and renewal policies.

If you have any questions concerning the Minnesota Contractors Premium Adjustment Program, please feel free to call our office.

Very truly yours,

M. A. Johnson  
Director of Und. Services